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5825 CORINTHIAN
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5825CorinthianCondo

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Manager .....Alex Comesana
Gm@5825corinthian.com
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Admin@5825corinthian.com

IMPORTANT NUMBERS

Main 305-865-3506
Fax.....305-865-3508
Front Desk.....305-866-6666
24-hour Cust. Care .. 866-378-1099

OFFICE HOURS

Monday-Friday..... 9:00 AM - 5 PM
Holidays .....CLOSED

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MANAGEMENT REPORT

ADMINISTRATIVE ASSISTANT WEEK SUMMARY ITEMS:

- PROCESSED PAYMENTS FOR FOBS, DECALS, AND VALET STAMPS
- CHECKED MAIL FOR INVOICES AND SENT TO BE PROCESSED
- COLLECTED AND PROCESSED MAINTENANCE PAYMENTS
- SENT OUT EMAIL BLAST TO INFORM BUILDING ON REPAIRS
- POSTED ON CALENDER UPCOMING DELIVERIES
- FILED AWAY PROCESSED FEE RECEIPTS
- CONTACTED MAINTENANCE FOR WATER LEAKS

REMINDERS

Proper attire must be worn at all times on the grounds of the common areas. Residents and guests must use the service elevator to access the pool and beach area.

PACKAGES:



We have a daily surge of packages being delivered to the building. Due to limited space and capacity at the front desk and the package room we kindly request that packages be picked within 24 hours of delivery notification to avoid a back-up of packages.

This will allow the staff to process packages in a timelier and more efficacious manner. **Note:** We cannot hold bulk packages at the front desk. These packages must be picked up immediately!

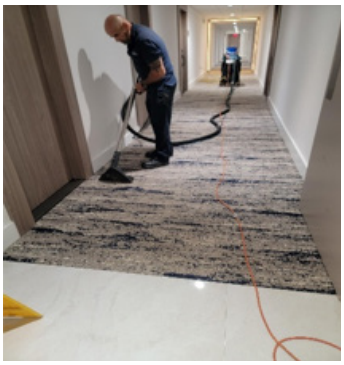
If you will not be home for an extended period of time or are on vacation, we kindly ask that you do not have packages delivered to the property when you are away as this will cause a backup at the front desk and package room.

Please note that the front desk will only receive package(s) for Residents.

We greatly appreciate your understanding and cooperation.

MAINTENANCE ITEMS:

Mainteannce cleaned the hallway carpet from PH2 floor to the 2nd floor.




Dirty water after cleaning PH1 carpet

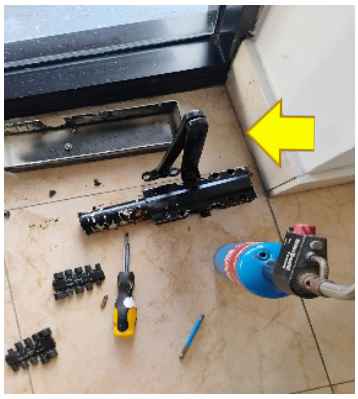
Maintenance replaced the cracked exhaust fan belt from the F kitchen line. The fan was lubricated.





Broken belt

Maintenance replaced one of the lobby front door closer that was not closing properly.






New door closer

Summit Fire & Security completed the annual inspection of seventy fire extinguishers. Some of the fire extinguisher were replaced with a new one.

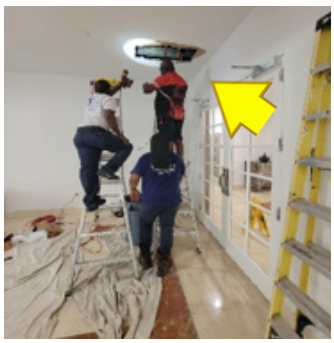



City Cool completed the installation of the bottom portion of the garage exhaust ducts.

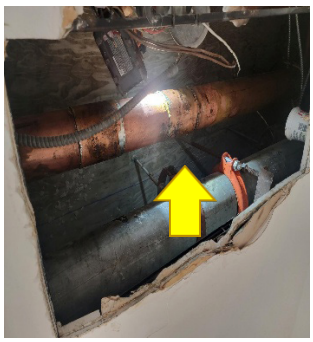



New exhaust ducts new vent

Fixxt Plumbing replaced the section of the leaking 5”cooper pipe (Bldg Main) located in the lobby ceiling.

Cut 5”cooper pipe welding



completed repair

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Preparedness Includes Your Wallet

Emergency planning usually brings to mind flashlights and bottled water, but disasters are also financial events -- and a few quiet steps now can speed a recovery later.

Start with cash. According to Ready.gov, when the power fails, ATMs and card readers fail with it, so keep a modest amount in small bills somewhere safe.

Check your insurance before you need it. Federal officials point to a fact that surprises many homeowners: standard homeowner policies typically do not cover flood damage, which requires a separate policy through the National Flood Insurance Program -- and that coverage usually takes 30 days to take effect.



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WHAT AN AIR CLEANER CAN – AND CANNOT – DO



An air cleaner can be a big help for people with allergies, but there are some things it won't do. It will not lower the radon in your basement, according to the Environmental Protection Agency. It will not fix a mold problem, and it will not do much about the fumes from fresh paint or a new carpet. No air cleaner removes everything. What a good one will do is pull particles out of the air: pollen, dust, pet dander, mold spores, wildfire smoke.

The number to look for is the CADR, or clean air delivery rate, verified by the Association of Home Appliance Manufacturers. It tells you how much clean air the machine delivers per minute, with separate scores for smoke, dust and pollen. AHAM's rule of thumb: the CADR should be at least two-thirds of the room's square footage. A 300-square-foot bedroom wants a CADR of 200 or better. Buy a true HEPA filter, which traps 99.97 percent of particles down to 0.3 microns. Be wary of "HEPA-type" and "HEPA-like," which mean almost nothing. Add an activated carbon layer if odors are the problem. Skip ozone generators -- the EPA warns that ozone irritates the lungs and does a poor job on pollutants anyway. Look for CARB certification, California's ozone safety standard.

Cigarette smoke is the hard case. The visible haze is particles a HEPA filter can catch, but the smell is a gas that slips straight through -- only activated carbon adsorbs it. No purifier can pull the smell out of walls, curtains and upholstery. Then check these two costs: replacement filters, which can run $50 to $100 a year, and noise. A loud one is a nuisance.

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