

BOARD OF DIRECTORS

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PROPERTY STAFF

Manager	Grace Perez
Chief Engineer	Walter Silva
Admin. Assistant	
Rental Receptionis	sts Paola Navedo
	Gerline Ormil
IT	Juan Ramos

IMPORTANT NUMBERS

Main	305-931-4216
Fax	305-931-2243
Rental Manager	305-466-0518
Security	305-682-1174
-	or 305-682-9045

EMAILS

Property Inquiries & Deliveries: Management@

theyachtclubataventura.com

Rentals and Guest Registration: Rentals@theyachtclubataventura.com Deliveries & General Information:

Receptionist@ theyachtclubataventura.com

Website Assistance: IT@theyachtclubataventura.com

OFFICE HOURS Mon. - Fri......9:00 am - 5:00 pm



CONDOMINIUM ASSOCIATION, INC. 19777 E. Country Club Drive Aventura, Florida 33180

Rentals - How to Submit a Lease / Contract:

Kindly, send all rental contracts with requested documentation to <u>rentals@</u> <u>theyachtclubataventura.com</u>. It is imperative that we have your tenants' name, phone number, passport or license, Yacht Club Cover sheet (located at theyachtclubataventura.com) and signed Rules & Regulations, at least 72 hours prior to their arrival. We need this time to properly process the information into the system and program the access cards. For weekend arrivals, please provide all rental contracts to Management the Wednesday prior to arrival date.

NOTE: ONLY complete rental contract package will be accepted. This will allow the management office to process in a timely manner.

COVID-19 SCAMS

Unfortunately, even in times of national emergencies when most of us will come together to help one another; criminals will still try to find a way to steal your hard- earned money and personal information.



SCAM #1

Law enforcement has already begun to see trends in which subjects are calling victims and claiming to be with a government agency such as the IRS or Health Department. These scammers are claiming that they need to verify your personal information such as name, date of birth, social security number, and mailing address in order to send out a stimulus check. Please do not verify any information as no government agency will call you unsolicited and ask you to provide your personal information over the phone.

SCAM #2

Some scammers are calling or showing up at victim's front doors claiming to be able to offer home test kits and/or vaccines for COVID-19. There are **NO** home test kits or FDA approved vaccines for COVID-19 at this time. Please do not provide any credit card payment information or money to these scammers. If they show up at your front door please contact the police department immediately.

SCAM #3

Scammers are calling pretending to be with the State Department or other government agency and claiming that a relative of the victim has been diagnosed with COVID-19 but is stuck somewhere out of the country. The scammers claim the victim must send money to either facilitate the return of their relative to the United States and/or to provide food and lodging to the relative until they can return. This is also a scam please do not wire any funds to any stranger.

Security Policy at The Yacht Club at Aventura

Security Guards have been hired to provide SECURITY to the community. The staff in the Guard House is required to ask for identification for every vehicle that uses the Visitor Gate. Regardless if Unit Managers, Realtors, Owners and/ or Tenants have a transponder sticker, fob, or access ID card, additional Identification may be requested. If you are a guest, please make sure to have your picture ID to show the staff at the Guard House every time that you return to the property. If you are a resident of the property and you do not have your access card or transponder sticker, please register immediately at the Management Office. Please be advised, the fee per transponder is \$75.00 and the fee per access card is \$10.00.

ID Required

Security Guards have been hired to provide **SECURITY** to the community. The staff in the Guard House is required to ask for identification for every vehicle that uses the Visitor Gate and does not have a transponder sticker and every individual walking into the property who does not have a fob or access ID card. If you are a guest, please make sure to have your picture ID to show the staff at the Guard House every time that you return to the property. If you are a resident of the property and you do not have your Access card or transponder sticker, please register immediately at the Management Office.

Access Card and Transponder Provision

Until further notice, the Management Office will be placing transponders on vehicles from **9AM-4PM Monday - Friday excluding holidays**. In addition, our Security Guards will be placing transponders on vehicles and providing access cards every Saturday and Sunday.

Complimentary Wi-Fi Available

The Yacht Club at Aventura Condominium offers free Wi-Fi by the pool area:

Wi-Fi Name:Yacht ClubPassword:clubguest

to your guests.

Kindly provide this information



Parking

Parking on the Premises

Please note that if you are traveling for an extended length of time and decide to leave your vehicle on property, we ask that you notify the Management Office as well as leave your vehicle parked on the second floor of the parking garage. In addition, all commercial vehicles must also park on the second floor of the parking garage.

Guest & Tenant Parking

All vehicles must display either an RFID sticker or a guest pass. Kindly note, non-residents must display a guest pass on the dashboard of their vehicle. Parking on property is strictly for residents.

Guest Registration

Owners may call security to allow 1-day visitors access without authorization upon arrival. Family and Guests staying for more than 1 day will need to be registered by the Owner or authorized Unit Manager/realtor at the management office or may submit an email request to <u>Rentals@theyachtclubataventura.com</u>

HO6 – Condominium Owners Insurance

The statutes and laws in the state of Florida that govern Condominiums and Insurance are very specific as to what is the owner's responsibility and what is the Condominiums responsibility. It is standard practice and **highly recommended that unit owners purchase insurance for their contents and the interiors of their units as well as for liability**. All of the buildings in the property are fully insured to cover any/all aspects of common area damage that may occur; however, **this insurance does not cover any damage that may occur inside an individual unit owner's premises that was caused by a neighboring or adjacent unit**. Therefore, it is advisable that all unit owners take the time to reach out to a qualified insurance agency to inquire about this policy. For **proof of flood insurance**, please send email request to Management@theyachtclubataventura.com

Trash Disposal

Garbage rooms are located at the end of the hall on each floor in every building. Do not leave your garbage bags AT THE BUILDING'S MAIN ENTRANCE DOOR, HALLWAY AND/OR TRASH ROOM FLOOR. Place your trash inside a plastic bag before disposing of it in the trash chute. If some debris falls out of the bag, please be responsible and clean it up. Thank you for your cooperation in this matter!

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Contractor's List

Below, please find the information which needs to be submitted to the Management Office prior to commencing any upgrades in your unit.

- Approved vendor contract from the owner.
- Letter from the owner explaining the work to be done inside of the unit.
- Business License from the contractor.
- Request a letter of approval from the Association to present to the City of Aventura for a work permit approval.
- Certificate of Insurance naming The Yacht Club at Aventura as an additional insured.
- Copy of permit(s) for the Association to file must be submitted prior to work commencement.
- Estimated time of completion of the work to be done in the unit.
- Elevator Fee of \$100.00 if applicable.







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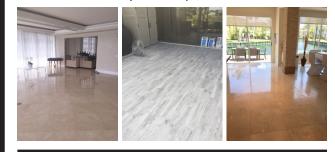
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