

## PROPERTY MANAGEMENT

**Property Manager**.. Angela Panzardi

**Office Admin**..... Daisy Caporusso

**Admin. Asst**..... Claudia Aquino-Galo

### IMPORTANT #'S:

**General**..... (305)672-2642 or  
(305)672-2643

**Fax**.....(305) 538-7753

**Security**.....(305)532-0526

**Email**..... mirocean@atlanticbb.net

## ASSOCIATION OFFICERS

**President**..... Frank Ferrer

**Vice President** ..... Liesel Gras

**Secretary**..... Bibiana Gutierrez

**Treasurer** ..... William Sekkel

**Director** ..... Raul Pontac

**Commercial Area Appointed**

**Director** ..... Brian Collins

## OFFICE HOURS (HORAS DE OFICINA)

**Mon-Fri** (lunes-viernes) ... 9:00am-5:00pm

**Saturday** (sábado) ..... Closed (Cerrado)

**Sunday** (domingo) ..... Closed (Cerrado)

## Mirasol Ocean Towers

2655 Collins Avenue

Miami Beach, FL 33140



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## REPAIRS & IMPROVEMENTS

- Lobby walls were painted.
- The door lock was replaced in the mezzanine storage M-9.
- The cluttered and dirty basement storages were cleared out of debris and thoroughly cleaned
- The lobby furniture was cleaned by our in-house maintenance employee Jorge Hernandez.
- Door lock was replaced on the exit doors across from the passenger elevators.
- A new door lock was installed in the administration office.
- All holes were filled and patched where the previous cameras were installed.
- The small bathroom ceiling in Unit#2406 was repaired.
- The Fiesta Room carpet was cleaned.
- Lights ballast were replaced by the passenger elevator on the 7<sup>th</sup> Floor.
- A/C filters were replaced in the hallways.
- Pipes were painted in the trash chute as per building code.
- The hallway by the Game Room was painted.
- A water hose was replaced beneath the sink in the laundry room on the 25<sup>th</sup> floor.
- The lobby walls and exit door were painted.
- The bathrooms doors and mechanical room doors were painted.
- The west exit ramp was pressured cleaned.

## REPARACIONES Y MEJORAS

- Las paredes del lobby fueron pintadas.
- La cerradura de la puerta de la entrada al depósito del mezanine - M-9 fue reemplazada.
- Se retiraron escombros y basuras que se encontraban llenos en los depósitos del sótano, fueron retirados y se limpiaron a fondo los depósitos.
- Jorge Hernández parte del equipo de mantenimiento, limpió los muebles del lobby con máquina.
- Se cambió la cerradura de la puerta de salida frente a los ascensores de pasajeros.
- Se instaló una nueva cerradura en la puerta de la oficina de la administración.
- Todos los agujeros fueron rellenados donde se encontraban las antiguas cámaras de video.
- Se reparó el techo del baño pequeño en la Unidad # 2406.
- Se limpió la alfombra en el Fiesta Room.
- Los balastres de luz fueron reemplazados frente al elevador de pasajeros en el 7 ° piso.
- Se reemplazaron los filtros de aire acondicionado en los pasillos.
- Se pintaron las tuberías en los cuartos de basura de acuerdo al código de construcción.
- Se pintó el pasillo frente a la sala de juegos.
- Se reemplazó una manguera de agua debajo del lavadero en la lavandería del piso 25.
- Se pintaron las paredes del lobby y la puerta de salida.
- Las puertas de los baños y las puertas de los cuartos mecánicos fueron pintados.
- La rampa de salida que da al oeste se limpió con agua a presión.

# Congratulations!

**Congratulations to the new 2020-2021 members of the Board of Directors.**

The new members are:

Frank Ferrer, President

Liesel Gras, Vice President

William Sekkel, Treasurer

Bibiana Gutierrez, Secretary

Raul Pontac, Director

Brian Collins, Commercial Area,

Appointed Director



## ¡Felicitaciones!

*Felicitaciones a los nuevos miembros de la Junta Directiva 2020-2021.*

Los nuevos miembros son:

Frank Ferrer, Presidente

Liesel Gras, Vice Presidente

William Sekkel, Tesorero

Bibiana Gutiérrez, Secretaria

Raul Pontac, Director

Brian Collins, Representante del

Area Comercial

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## CORONAVIRUS PANDEMIC Continue practicing Social Distancing

Limit gatherings of persons to the least number in the common areas of the building. Food deliveries will only be accepted by the Front Desk. Please pick up your food as soon as you are informed that your delivery has arrived. We urge you to continue practicing the elevator rules One family per ride ONLY. If there is someone in the elevator, wait for the next available elevator cab.

## PADEMIA DE CORONAVIRUS Continúe practicando el Distanciamiento Social

Limite las reuniones de personas al mínimo en las áreas comunes del edificio. Entregas de alimentos solo son aceptadas por el Front Desk. Recoja su comida tan pronto como se le informe que ha llegado. Instamos todos a seguir practicando las reglas de distanciamiento dentro de los elevadores. SOLAMENTE una familia a la vez. Si hay alguien dentro del elevador, espere la próxima cabina disponible.

## Practice Social Distancing.

What does this mean?



Avoid non-essential travel.



Avoid places where large groups of people



Limit any gatherings that include high-risk individuals.



Commissioner  
**Eileen Higgins**  
District 5



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## COME VISIT

### DISTRICT OFFICE

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1700 Convention Center Drive, ground floor  
Miami Beach, Florida, 33139  
Tuesday and Thursday / 9:30 am - 4:30 pm

[www.miamidade.gov/district05](http://www.miamidade.gov/district05)

305-375-5924

District5@miamidade.gov

@CommishEileen

/CommishEileen

## MEDECO KEY

To protect our building and residents during this difficult time, the board has made it mandatory the use of the Medeco key to open all common area doors of the building, including the main front door. Please make sure that you always carry your key with you.

Use your Medeco key to open the front door of the building. There will not be any exceptions to this rule. **The Front Desk will not open the door.**

On another note, we will be distributing key fobs and car decals to owners and residents. Key fobs and decals will be provided **ONLY** to residents that have been screened and approved and have received an orientation.

Please make sure that your lease is current; otherwise, you will not receive a key fob and a car decal to open the garage.

## USO MANDATORIO DE LAS LLAVES MEDECO

*Para proteger a nuestro edificio y residentes durante estos momentos difíciles, la Junta Directiva ha impuesto el uso de la llave Medeco para abrir todas las puertas de las áreas comunes, incluyendo la puerta principal del edificio. Asegúrese de llevar siempre la llave consigo.*

*Use la llave Medeco para abrir la puerta principal del edificio, No habrá excepciones a esta regla. La recepción no abrirá la puerta.*

*Por otra parte, estaremos distribuyendo llaveros electrónicos y adhesivos de identificación de autos a propietarios y residentes. Estos serán suministrados **SOLAMENTE** a residentes registrados que han pasado por el proceso de orientación.*

*Asegúrese de que su contrato de arrendamiento esté vigente; de lo contrario, no recibirá la llave o el adhesivo de identificación de auto para abrir el garaje.*

## FOOD DELIVERY

If you are getting food delivery sent to the building, you must come to the front desk immediately after you are notified that your delivery has arrived. Most grocery items are perishable goods, and they will likely become unsafe to consume if not refrigerated soon. The association will not be responsible for spoiled food left at the front desk. We do not have space to store food.

## ENTREGA DE ALIMENTOS

*Si está recibiendo entrega de alimentos en el edificio, diríjase a la recepción inmediatamente después de ser notificado que su compra ha llegado. La mayoría de los productos comestibles se dañan rápidamente si no son refrigerados. La asociación no será responsable por comida en mal estado por no ser recogida a tiempo. No hay suficiente espacio donde almacenar los alimentos.*

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