

DOUGLAS PLACE

MONTHLY NEWS

A Newsletter for the Residents of the Douglas Place Condominium Association



Volume 1 Issue 2

November 2010

DOUGLAS PLACE
Condominium Assoc., Inc.
 2501 SW 37th Avenue
 Miami, FL 33133

ASSOCIATION OFFICERS

President..... Cristina Herrera
Vice President ... Isabel Martinez
TreasurerJuan Brandt
Secretary.....Carlos Sarmiento
Director Albert Casares

PROPERTY STAFF

Manager Patsy Prats-Shelton, CAM
 pprats@sheltonmanagementgroup.com

IMPORTANT NUMBERS

Office 305-447-1010
Fax 305-447-8729

OFFICE HOURS

Monday-Friday..... 11 AM - 2 PM
Wednesday 8 AM - 11 AM

please stop by or call with any issues during this time.

INSIDE THIS ISSUE

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Annual Meeting

The Annual Meeting is scheduled for
Wednesday, December 22, 2010
7:00 P.M. in the Recreation Room.

No less than 33 1/3% of all Association Members must be present, in person or by proxy, at the Annual Meeting, in order for business to be conducted. **SO IF YOU CANNOT ATTEND IN PERSON, PLEASE SEND IN YOUR PROXY.**



Community Updates

On-Line Payments: The On-Line system is up-and-running. Owners can submit payment via www.sheltonmanagementgroup.com. Select On-Line Payments and follow instructions. You will be asked to type in the first five letters of your community. When you type in DOUGL, Douglas Place Condominium will appear. The street address will not match because it will be the Management Company address. Please contact Shelton Management at 305.448.7765 if you have any questions.



Maintenance Payments: Owners may continue to leave payments in the Management Office. If you will be mailing your payment, please make check payable to Douglas Place Condo & send to:

Douglas Place Condominium Association, Inc.
c/o The Shelton Management Group, Inc.
P.O. Box 14-1857
Coral Gables, Florida 33114

Continued on page 2

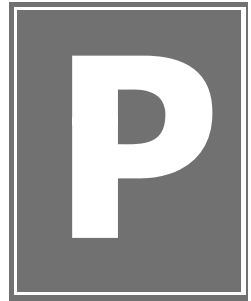
Community Updates (cont. from page 1)

- **Maintenance Emergency:** For emergencies after 6:00 p.m., please call 305.662.0334. There is a Shelton Management Operator that will assist you in resolving your problem or contact the on-call Manager 24 hours a day. For all other issues, please contact Manager during the time she is at the property, or during business hours you may call the Shelton office 305.448.7765.
- **Parking/Storage:** There continue to be items being placed behind the parking bumper of some units. **ONLY BICYCLES CAN BE PLACED IN THIS AREA.** Please note that if items are not removed, the Association may have those items removed and discarded.
 - o **There is a storage space in the garage, where residents may place items.**

- o **If you need assistance, please contact the manager.**
- **Owner Suggestions/Complaints:** The Manager is on-site to assist all owners and residents. Any complaints or suggestions for improving community living can be submitted to the Manager. Forms available.
- **Moving In-Out:** 48 hour notice must be given prior to moving in or out, and a Form must be filled out and given to the Management Office. Please be aware that when moving in or out, the Dumpster in the Garage is not to be used for Boxes, they take up too much space. Please have the Movers take these Boxes for you.
- **Water Fee:** As of January 2011, Vertex will be canceled. The last

payment due will be December, 2010.

- **Parking:** Please do not use the Guest Parking in the front of the building. There are only four spaces and are to be used only by Guests of the Residents. If you have a parking space that is not being used, please let us know. There are Residents who are interested in renting them.



- o **ONLY BICYCLES CAN BE PLACED BEHIND THE BUMPER OF YOUR ASSIGNED PARKING**

Continued on page 3

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Alina Gascon, Director

Community Updates (cont. from page 2)

SPACE, NO OTHER ITEMS ARE ALLOWED. There is a storage space in the Garage where Residents may place items.

- **Towing:** If there is another car parked in your parking space; try to have it removed by the Owner of the vehicle before call the Towing Company. If the Towing Company needs to be called, please let the Management Company knows so we can keep track of the situation. The Owner of the towed vehicle will be responsible for any costs associated with the towing. **SO PLEASE MAKE SURE NOT TO PARK IN ANY SPACE OTHER THAN YOURS.**



- **General Cleaning:** Our Maintenance/Cleaning personnel are diligently working to make sure our building looks its best. The white doors, thresholds, carpets, walls and all common areas are thoroughly inspected and cleaned. Please contact the management office if you notice anything that needs our attention. **Please help us keep our community clean!**

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Dates to Remember

- November 1st Maintenance Fees Due! **Submit before the 10th to avoid late fee. Credit Card Payments accepted online- www.shelton-managementgroup.com. Click on the left for Online Payments.*
- November 2nd Election Day... Get out and VOTE!
- November 5th Gallery Night @ Coral Gables Downtown
- November 11th Veteran's Day
- November 25th Thanksgiving Day
- November 26th Viernes Culturales (Cultural Friday) @ Little Havana (8th Street)



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Google Groups

Please contact Manager for detailed instructions on how to join. Important Memos and information will be sent via Google Groups.



Community Events

The Meet & Greet, held on November 17th, was very nice. It gave residents the opportunity to meet and greet the management team, but most importantly to mingle with each other. The Association will be planning a Holiday Party. Hopefully owners, as well as residents, will attend. We are open to suggestions.

Health in Your Home

Life Quality at Your Home

Our Services

Our Nursing Services

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- Wound Care Management
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- Instructions on Medication Regime
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PARENTS CORNER

Things to Do With All That Halloween Candy

Freeze it. Throughout the year, add it to milkshakes, sundaes, ice cream, and plain cookie dough. (For a quick milkshake, add mini Butterfinger or Snickers bars to ice cream or frozen yogurt and milk. Bonus: add a banana.)



Bake it into cakes. Try peanut butter cup cookies or brownies with fun sized candy bars inside. Or just put it on top of cakes and cupcakes, or stir it into icing. (For great recipes see recipegoldmine.com/candybar.)

Make it a (sort of) healthy snack. Fill celery stalks with cream cheese and top with Peanut M&Ms.

DIY trail mix. Open bags of little candies like M&Ms and make your own trail mix by adding pretzels, nuts, and dried fruit.

Bring it to the Thanksgiving table. Remember how your mom used to make yams with marshmallows? Try using left-over candy corn.

Plus:

- Save and use next year for a Halloween wreath.
- Make Christmas ornaments.
- DIY candy necklaces.
- Save it for a gingerbread house.
- Use the wrappers for Christmas cards or decoupage.
- Make a board game and use the candy as playing pieces.
- Put it in a piñata for your next birthday party.

Bring it into the office. It will disappear in no time.

Donate it. Bring to nursing homes, doctor's offices, and women shelters.

Send it overseas. Operationshobox.com will gladly take donations.

Let your kids make a care package and send it to their grandparents. Your parents (most likely) were not running around the neighborhood begging for treats in a witch hat, like your kids were.

Let's Be Honest: You can always just eat it.

Taken from Parenting.com



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Ms. Claudia's Preparatory School After School Program

NEW Classes, Location & Structure

Monday: **Math Rules**
(New Class)

Tuesday: **Dance**
(New Class)

Wednesday: **Language**
Sept. - Dec. 2010: Spanish
Jan - June 2011: Italian,
French or Mandarin (TBA)

Thursday: **Mad Science**
Sept 2010 - Dec 2010
How the Sun Makes Our Day
Jan 2011 - June 2011
Budding Botanists

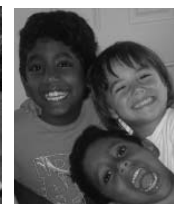
Friday: **Art by Winsome**
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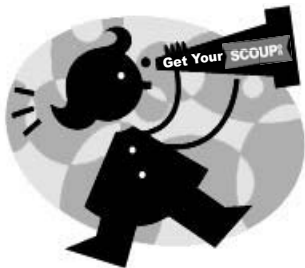
Since 2001 Coastal Group Publications, Inc. has been bringing South Florida communities and businesses together through our Community Newsletter services. We are now proud to introduce you to our latest community-minded service where the emphasis is always on **Saving Residents' Money** and **SUPPORTING LOCAL BUSINESSES!**

**Here's the "SCOUP"...COMING SOON...We will be Launching:
www.SCOUPONline.com.**

At **SCOUPONline.com** we will provide members the daily "SCOUP" on a local business and offer a "SCOUPON" for members to experience that business's product or service at a **50-90% discount!**

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**We have been busy negotiating deals on your behalf...
Here's the SCOUPON some of the amazing deals we have secured!**



- \$14 for \$30 worth of quality dry cleaning – picked up and delivered. (51% savings!)
- \$25 for \$50 worth of Italian fare & libations, multiple locations. (50% savings)
- \$5 for \$10 worth of eats & treats at a gourmet bakery/diner. (50% savings)
- \$22 for a \$55 exquisite and delicious edible fruit basket. (60% savings!)
- \$99 for 6 laser hair removal treatments reg. \$1,800. (95% savings!)
- \$18 for a Manicure and Pedicure valued at \$45. (60% savings!)

AND YES! This is for real! There is no catch, no gimmicks & it's free to join!

And these are just a few of the amazing deals we are lining up!
We do realize they will make excellent holiday gifts and are making every effort to launch in time for everyone to "SCOUP" 'em up for the holidays!

**Keep in mind...most deals will only be available for 24 hours & some may have a limited number available. To receive e-mail notice of each daily deal...
REGISTER TODAY TO GET THE DAILY SCOUPON MIAMI!**

Thanks to everyone who already registered at SCOUPONline.com!

We are extending our **\$5.00 sign-up promotion** until the day of our official launch.
Launch is scheduled for some time late November early December 2010.

For more information as a consumer or a business that would like to offer a **SCOUPON**, feel free to visit the site at: **www.SCOUPONline.com** or contact us at: **info@SCOUPONline.com** or call: 305-981-3503